

DEPARTMENT OF THE INTERIOR PUBLISHING COUNCIL

December 8, 2005 MEETING

MINUTES

Members Present

Lee Campbell	BLM
Barry Waryanka	BOR
Mark Newcastle	F&WS
Margaret Quick	OSM
Gina Johnson	MMS
Marvin Savoy	NBC
Pat Corrigan	PAM

Members Absent

Curtis Foust	BIA
Debra Melton	NPS
Margaret Quick	OSM

Members Absent

Debra Melton	NPS
Curtis Foust	BIA

Guests

Vickie Romero	BOR
Chris Sweterlitsch	GPO

GPO Convenience Printing Contract (950-S)

One of the main issues that must be resolved before we can participate in the 950-S program is the Memorandum of Agreement (MOA) that GPO has developed. Pat stated that the Department is looking more closely at MOAs than they have in the past and the way GPO's sample MOA is written each Bureau must initiate one. Pat recommended that Lynne Scarlett, the Department's CFO sign the MOA along with the Chairman of the Council. There are many policy related details that still need to be ironed out between now and when we move to the government-wide program. The best way to convey policy is through the DIAPR process.

GPO has forwarded the names, BACs, and transaction limits to FEDEX Kinkos who will prepare the authorization cards. The cards will be shipped once the MOA is signed.

Consolidation of GPO teams #4 & #5

Last month Chris reported that Teams 4 and 5 will be merging effective November 31, 2005. The new team will be known as Agency Strategic Team #4 or AST #4. All phone numbers will stay the same and be used by the new team. At this meeting, Chris said that the team consolidation went very well with just a few hic ups.

Interagency Council on Printing and Publications Services

At last week's meeting of the ICPPS most of the emphasis was on the 950-S contract. GPO suggested a couple of changes to the Printing and Binding Regulations the Council had forwarded to them. Bert said the changes were minor. UNICOR has been lobbying the JCP for a continuation of the priority for placing work with

them.

Office of Acquisitions Copier Project

Pat said that OMB is promoting the “Strategic Forcing” concept where an agency can leverage its buying power through consolidated interagency purchasing of products. The Office of Acquisitions has asked the Council to use our expertise to look at developing an agency wide contract for copiers. Pat said that the Department is also looking at developing a multiple award contract for office supplies.

One of the ideas that was discussed for the Department to establish a moratorium on copier acquisitions with a waiver process. This will be recommended once we get closer to going out with the procurement process.

The Council will call a special meeting in early to mid January to kick off this project.

Council Elections

Bert Simon was elected as Chair and Mark Newcastle Vice Chair. Congratulations to Bert and Mark. There is no doubt that the Council will continue to prosper under the leadership of these two individuals.

Council Web Site

Be sure to check the Council web site and report any changes to Mark.

Next Meeting

Our next meeting is scheduled for January 26, 2006, December 1, 2005. Same time same place.

Future Meeting Dates

A schedule of Calendar year 2006 meetings will be developed shortly.

A message for the past Chair

I would like to thank all of you for your support, guidance, and commitment over the past 10 years. It has been one heck of a ride! We have come a long way and we couldn't have done it without your help. As I look back over our list of amazing accomplishments and how far we have come since those early meetings in 1992 and 1993. Our first Chair wasn't even invited to attend the ICPPS meetings now our new Chair is the Chair of both Councils. For those of you that remember the old DI 550 process you will recall the strangle hold the Division of Printing and Publications had on every product the bureaus produced. Rewriting that process was our first accomplishment! Now in today's meeting we have been asked by the Office of Acquisitions to develop an agency wide contract for office copiers. We have truly arrived! We are the masters of our own destiny. Keep up the great work! It has been a pleasure and an honor to be your Chair and to be a part of such a great organization.